

Assistant Director for Operations

10 January 1955

Chief, Foreign Documents Division

FDD Monthly Progress Report - December 1954

ADMINISTRATION

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1. As of 31 December the total personnel on duty was [REDACTED]
2. The Medical Office has made arrangements to give First Aid classes in [REDACTED] for ten persons assigned as Civil Defense assistants.
3. On 7 December the following USIA personnel were briefed on the FDD operation: the Misses P.G. Van Delden, K. de Bary, W.T. Farah, C.A. Lewis, and Messrs. E.J. Carroll, E. Cragg, J.B. Cox, J.P. Phillips, and A.V. Chukayeff.

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4. [REDACTED] attended the annual meeting of the Modern Language Association of America in New York City, 27 - 29 December.

OPERATIONS

1. Reference to the CTS Index prevented 40 cases of duplication totaling 1050 pages.
2. During the month the first of four new series of scheduled reports were issued:

"Annual Report on Crime in the USSR" (Summary)
"Monthly Information Report on Western Europe" (Summary)
"Information Report on Indonesia" (Summary) -- monthly
"Semi-monthly Information Report on Latin America" (OO-W)

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3. [REDACTED] requested that its CTS distribution be increased from 9 to 25.

FDD has concurred in the distribution of five copies each 25X1A of all pertinent FDD reports to USIA.

4. Functions of linguist consultation, language training and kindred services have been combined and allocated to a new Linguistic Support Staff. [REDACTED] formerly Chief of FDD Linguist Service has been appointed Chief of the new Staff, and [REDACTED] appointed Acting Assistant Chief.

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5. A glossary of Russian metallurgical terms, prepared in FDD, has been reviewed by consultants to OSI and other interested authorities who have stated that the glossary will make a valuable contribution as a reference aid. Their suggestions, corrections, and revisions are now being incorporated and an early publication is anticipated.

6. Through agreement with Biographic Register, OCD, blocks of Photo Accession Numbers have been allocated to FDD for assignment to graphics material covered in exploitation and referred to in Division reports.

7. Through the cooperation of Eastern Europe Division, DD/P, ten Czechoslovak newspapers are being made available to FDD for more timely exploitation than possible through regular procurement channels.

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8. A memorandum was prepared for [redacted] Executive Secretary of the Subcommittee for Collection Facilities of the Economic Intelligence Committee, embodying FDD suggestions supplementing draft requirements for the Economic and Scientific Guide Manual for Collection and Interrogation. FDD recommended the addition of seven guide categories to the list.

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9. At FDD's suggestion, [redacted] CIA Library, initiated action in the Subcommittee on Procurement to obtain increased Air Force and Army cooperation in expediting shipment of Indonesian publications. Air Force agreed to explore the possibilities of shipment by air. State Department also proposed to urge more frequent shipment of Indonesian publications.

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10. Commendations:

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From Acting Chief, Identification Division, TSS, for rapid translation of a critical North Korean document performed by Mr. [redacted]

From Office of Intelligence Research, State Department, for FID Summary No. 266, "Organizational Information on Bulgarian Ministries and Other Government Agencies; Biographic Information."

From Medicine Division, OSI, for [redacted] "Recent USSR Work on Infectious Diseases that Have Natural Reservoirs."

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11. Liaison activities

Department of State

With Division of Research for Far East to discuss information needed for NIS studies on Korea.

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Department of the Army

With G-2 to discuss consumer reaction to FTD scheduled reports on USSR production of industrial equipment and on USSR military activities.

With Army Map Service to discuss consumer reaction to the two FTD scheduled reports mentioned above and also reports on USSR transportation and communications and on USSR agriculture, forestry, and weather. Satisfaction with the FTD product was expressed in both cases.

Department of the Air Force

With A-2 to furnish information needed for an Air Force staff briefing on Swedish military developments.

12. Special services rendered:

For Economic Intelligence Committee Secretariat, a list was prepared of economic research collection reports produced by FTD in the second half of 1954. The list will be published in the next EIC report.

J. J. BACHALL

Enclosures: 2

Statistical Report on FTD Operations
Details on Personnel Actions